



台達電子工業股份有限公司  
DELTA ELECTRONICS, INC.

Document Name: Information Security Policy

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Document No.: ISMS-ENG-1-05-001

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Version: 05

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## Approval Sheet of Document

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Document No. ISMS-ENG-1-05-001      Version      05

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Draft      Hsing Jung      Date:      2022/6/6

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Check      James Lin      Date:      2022/6/10

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Approval      LF Tseng      Date:      2022/6/28

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## Revision History

Ver.	Description	Draft	Approval	Date
01	Initial Publication	Frankie.Chen Information Security Team	Cally Ko CIO	2018/6/30
02	Content adjustment for section 5.7	Frankie.Chen Information Security Team	Cally Ko CIO	2019/3/29
03	Create appendix to include Delta Group subsidiaries and content adjustment for section 4.3	Frankie.Chen Information Security Team	Ray Chuang CIO	2020/4/30
04	Content adjustment for section 2.2	Frankie.Chen Information Security Team	LF Tseng CIO	2021/5/31
05	Section 3.4: new section. Information Security Organization R&R. Section 4.1: Requirement for prevent sensitive data leakage. Section 4.3: Enhance requirement for data backup	Hsing Jung Information Security Team	LF Tseng CIO/CISO	2022/6/28

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Table of Content:

1. Purpose .....5

2. Scope .....5

3. Definition.....5

4. Information Security Goal .....5

5. Information Security Control Measures.....6

6. Annual Review.....7

7. Approve Hierarchy .....7

8. Appendix.....8

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## 1. Purpose

- 1.1 Delta Group (referred hereafter as, **Delta**) has established the information security policy to ensure the confidentiality, integrity, availability and legality of the information asset, and prevents both intentional and/or accidental internal/external threats.

## 2. Scope

- 2.1 This policy is applicable to entire Delta which includes Delta subsidiaries, affiliated companies (or enterprise) and relevant personnel, as well as vendor, part-time worker, visitor which has business relation with Delta.
- 2.2 Delta subsidiaries, affiliated companies (or enterprise) or related companies shall inform Delta Information Security Organization for any changes required pertaining to this policy due to local regulatory and/or actual needs.

## 3. Definition

- 3.1 Delta Group: This refers to Delta Electronics, INC (in short, Delta Electronics) and its subsidiaries, affiliates and companies which has direct or indirect substantive control worldwide
- 3.2 Delta Member: This refers to Delta board of directors (including independent director), manager and all the other personnel.
- 3.3 User: This refers to Delta's vendor, consultant, visitor, contractor and any other personnel who have access to Delta's physical premises
- 3.4 Information Security Organization: To ensure the continuous effort of operating information security management systems in an effective manner, Delta Information Security Management Organization has been established to achieve this goal.

## 4. Information Security Goal

- 4.1 Ensure the confidentiality of Delta information asset. Implement data access control and restrict data access to authorized personnel only. Prevent leakage of sensitive data.
- 4.2 Ensure the integrity of Delta's information security management system. Avoid unauthorized changes and ensure the correctness of the sensitive data.
- 4.3 Ensure all Delta's critical data has been properly back-up and the operational of business continuity is in place.
- 4.4 Ensure all Delta information operation complies with the applicable laws and regulation in order to avoid infringement of the rights and interests of the company or third parties.

## 5. Information Security Control Measures

- 5.1 Establish information security management organization to oversee the information security management process, and to identify internal and external information security topics and meet the expectation of Delta's stakeholder.
- 5.2 Management shall commit to maintain information security within Delta and continuous effort to improve information security quality, reduce the number of information security incident and to protect our customer's interest/rights.
- 5.3 Information security documents shall be updated in a timely manner and clear management mechanism shall be in place for protecting the records.
- 5.4 Information asset inventory and risk assessment shall be conducted in periodic basis.
- 5.5 Delta personnel are responsible to protect the information asset in their possession, safekeeping or usage.
- 5.6 Segregation of duties shall be taken into consideration for job assignment and the scope of job duties shall be differentiated to avoid unauthorized modification or misuse of information/services.
- 5.7 Delta Group shall conduct necessary review on vendor's (and its worker) and part-time worker who have access to Delta Group information asset for business purposes and they are obligated to protect such information asset resources possession, safekeeping or usage.
- 5.8 Business continuity plan shall be established based on the business needs and it shall be tested in a periodic basis.
- 5.9 The information security indicator shall be reviewed in a periodic basis to maintain the effectiveness of information security management system and the control procedures in place.
- 5.10 Ensure the safety of office working area in order to prevent information stolen or compromised.
- 5.11 Implement communication security management.
- 5.12 Information operation/procedure development, amendment and establishment shall be in compliance with the goals of information security standards.
- 5.13 Personnel subjected to the applicability of this policy shall be caution of information security incidents, security weakness/exploits and violation against information security policy and standards and report them in accordance to the procedure.

- 5.14 Compliance with internal and external laws and regulation. Established the necessary control mechanism and conduct information security audit in periodic basis.
- 5.15 Adopt mobile device security measures to manage risk arise from mobile devices usage.
- 5.16 Information security management projects shall consider including information security related topics.

## 6. Annual Review

This policy shall be reviewed at least once annually to meet the applicable laws & regulation requirement, the current state of the latest information industry development and perform amendment of this policy where necessary.

## 7. Approve Hierarchy

The policy is approved and issued by information security committee. The same procedures applies for any revision.

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## 8. Appendix

Delta Group includes but not limited to the following subsidiaries, for more information: [Corporate Finance Intranet](#) :

1. 台達電子工業股份有限公司 <Delta Electronics Inc.>
2. 台達國際控股有限公司 <Delta International Holding Limited>
3. Delta Electronics International Ltd.-MACAO COMMERCIAL OFFSHORE
4. 台達電子(東莞)有限公司 <Delta Electronics (Dongguan) Co., Ltd.>
5. 台達電子電源(東莞)有限公司 <Delta Electronics Power (Dongguan) Co., Ltd.>
6. 台達電子企業管理(上海)有限公司 <Delta Electronics (Shanghai) Co., Ltd.>
7. 中達電子(江蘇)有限公司 <Delta Electronics (Jiangsu) Ltd.>
8. 中達電子零組件(吳江)有限公司 <Delta Electronics Components (Wujiang) Ltd.>
9. 中達視訊(吳江)有限公司 <Delta Video Display System (Wujiang) Ltd.>
10. 達創科技(東莞)有限公司 <Delta Networks (Dongguan) Ltd.>
11. Delta Networks International Ltd. (Macao)
12. 乾坤科技股份有限公司 <Cyntec Co., Ltd.>
13. 達而泰(天津)實業有限公司 <Delta Green (Tianjin) Industries Co., Ltd>
14. 中達電通股份有限公司 <Delta Greentech (China) Co., Ltd.>
15. 中達電子(蕪湖)有限公司 <Delta Electronics (Wuhu) Co., Ltd.>
16. 台達電子(郴州)有限公司 <Delta Electronics (Chenzhou) Co., Ltd.>
17. 德又達網絡通訊科技(上海)有限公司 <Delta Networks (Shanghai) Ltd.>
18. 吳江華豐電子科技有限公司 <CYNTEC ELECTRONICS(SUZHOU) CO., LTD>
19. 進準光學(江蘇)有限公司 <PreOptix (Jiang Su) Co. Ltd.>
20. 蕪湖中達科技有限公司 <Wuhu Delta Technology Co., Ltd.>
21. 郴州台達科技有限公司 <Chenzhou Delta Technology Co. Ltd.>
22. 達爾生技股份有限公司 <DelBio Inc.>
23. 台達資本股份有限公司 <Delta Electronics Capital Company>
24. Vivitek Corporation



25. Delta Electronics Int'l (Singapore) Pte. Ltd.
26. ELTEK
27. LOYTEC Americas, Inc
28. Delta Controls Inc.
29. 晶睿通訊股份有限公司 <VIVOTEK INC.>
30. 北京華睿智達科技有限公司 <Beijing Industrial Foresight Technology Co., Ltd.>
31. 羽冠電腦科技股份有限公司 <UNICOM SYSTEM ENG. CORP.>
32. 羽冠(南京)系統集成有限公司 <Unicom (Nanjing) System Eng. Corp>

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